



Fabric Flare complete flameproofing solutions™

Fabric Flare Solutions Ltd., Gosford Road, Beccles, Suffolk NR34 9QP, United Kingdom

TO WHOM IT MAY CONCERN

On the 25th May, 2018, the new General Data Protection Regulation (GDPR) will legally take effect. As a business that holds personal data relating to your Company, we are legally obliged to inform you of the personal data we hold for you and how we will use it.

We request that you read the information contained in this letter and if you are in any way unhappy with the data we hold, or how it is processed, then please contact us directly and we will amend your preferences.

Information about your Company

The information we hold within our systems include:

- **Company Name.**
- **Company Address (including site locations or alternative delivery addresses).**
- **Company Contacts (buyers/sales/accounts/management etc.).**
- **Various telephone numbers and fax numbers – as supplied by yourselves.**
- **Various email addresses – as supplied by yourselves.**
- **Other information relevant to past and present orders placed with ourselves.**

Information relating to your Company, as well as our own data is backed up daily for security and loss prevention measures, and we are the only party who can access that backup.

We use data relating to your business to facilitate trading with you and your Company and for general correspondence with your staff on a regular basis. Keeping your data private and secure is of the utmost importance to us and we do not and will never share your information with third parties. The only exception to this is if we are under a duty to disclose or share data in order to comply with any legal obligation.

From time to time, we may use your information to contact you for customer feedback survey purposes in order to improve our customer services. We may contact you by email, phone, fax or mail. If you would prefer not to be contacted for feedback information, please email us at info@fabricflaresolutions.co.uk.

We do NOT conduct general marketing, and as such any emails you receive from us would only be in response to your enquiries, or in relation to purchase orders currently going through processing.

If you wish to change anything or opt-out of receiving any further emails, please inform us by email at info@fabricflaresolutions.co.uk.

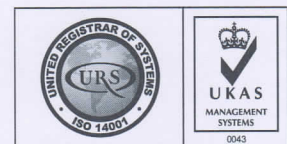
Please note our updated Privacy Policy can be viewed via our website: www.fabricflare.co.uk.

Telephone: +44 (0)1502 711211 Facsimile: +44 (0)1502 711993 Email: info@fabricflaresolutions.co.uk Web: www.fabricflare.co.uk

Registered at the above office Registration number: 3954981



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